

# Policy Statement

Reference: ENMS DOC 5.2

DocumentKits Issue No: 1.0

Organisation Issue No:

DocumentKits Issue Date: 03/12/2019

Organisation Issue Date:

The Board of Directors and Top Management of Organisation Name, located at Organisation Address, which

"operates in sector z/is in the business of y"

are committed to the establishment, implementation, maintenance and continual improvement of Organisation Name's energy management system.

Within the scope of the energy management system:

Organisation Name is committed to continual improvement of energy performance, use and efficiency, and will set, review and maintain appropriate energy objectives and targets in accordance with the [Energy Review Procedure](#). These objectives are documented in [Objectives, Targets and Action Plans](#). An energy management team will be formed to ensure the system adheres to requirements.

Organisation Name is committed to satisfying applicable legal and other requirements related to energy efficiency, use and consumption.

Organisation Name is committed to procuring energy-efficient products and services that impact energy performance, and to ensuring that energy use and efficiency are considered during relevant design activities.

All employees of Organisation Name and external parties identified in the energy management system are expected to comply with these policies and with the energy management system. All staff, and certain external parties, will receive or be required to provide appropriate training.

This policy will be maintained and updated as appropriate, at relevant intervals or upon significant change.

This policy is communicated within Organisation Name to all its Employees/Staff and, as appropriate, those who perform work on its behalf. The policy is made available to interested parties upon request.

**Document Owner and Approval**

The Energy Management Team is the owner of this document and is responsible for keeping it up to date.

The current version of this document is available to

"Specify which members of staff this document is intended for"

and is published

"Describe the location(s) - electronic and physical - where this document is available"

Its approval status can be viewed in the [Master List of Document Approval](#).

SAMPLE